

CIC-SHRM BOARD MEETING
Cinco de Mayo
April 11, 2007

Present: Pattie Curry, Dave Ryan, Lindsey Perrine, Heather Dykes, Bob Hotes, Angie Tippey, Mary Minder, Nicole Ralph, Penny McCarty, Kim Wonnell, Vicky Fowler.

President Ralph called the meeting to order at 11:30 a.m.

Action Items

- a. The minutes of the March 14, 2007 Board meeting were reviewed.
- b. Recommendation and approval for new membership was made on the following – Nancy Scott, Stephanie

McKemie, Stephanie Williams, and Dallas Whittaker.

A motion to approve all Action Items was made by Heather Dykes and seconded by Bob Hotes. *The motion carries.*

Discussion Items

President's Report – President Ralph reported on behalf of Larry Small for the Annual Conference. She asked Board members to review the current agenda. She stated that she was having difficulty securing a speaker to present the topic on FMLA. Ralph spoke with representatives for the Department of Labor in Kansas City and they gave her suggestions on other topics. After brief discussion it was decided to change the 10:00 a.m. opening session from FMLA to combined topics on HIPAA and COBRA. Ralph will correspond with the contact at DOL and get the bios of the speakers and the topic description to add to the brochure. The menu was reviewed by the Board as well as the brochure. The Board recommended a few changes to the brochure and Angie will make those changes and email the revised edition to the Board for final approval.

Recognition Chair Report – Chair Perrine reported on the progress of the Recognition Dinner and stated that sponsorships were slow coming in. Penny McCarty and Dave Ryan said they both have leads and will follow-up on them. Perrine asked the Board for approval to order the recognition plaques. A recommendation to create special invitations to the dinner for the members was made

Membership Chair Report – Chair Curry announced that 16 new members have joined CIC-SHRM while 12 members have confirmed they will not be renewing for various reasons.

Public Relations Chair Report – Chair Tippey reported that our website vendor, *Digitall*, is requesting \$60 per hour to fix errors on the website, changing tabs and adding pages. After considerable discussion about our association with *Digitall* the Board recommended that we look at the contract and review the services that were agreed to. Another recommendation was made to have student interns work on our website for us. Tippey reminded Board members that articles for the newsletter were due.

Treasurer's Report – Treasurer Ryan reported a fund balance of \$13,458.86. He reported that there was a tax issue where appropriate tax forms were not complete. He will contact the Attorney General's office to file the appropriate forms and pay the appropriate fines. Ryan stated that he purchased a projector to be used at membership meetings.

College Relations Chair Report – Chair Dykes reported that the last newsletter soliciting student internships did not produce any interest. She will prepare a "blast email" to the membership. Chair Hotes said he would try to promote the program through his business. Chair Wonnell stated her organization may be interested in hiring an intern.

Workforce Readiness Chair Report – Chair Wonnell announced a job fair sponsored by *WNNS* radio is scheduled for May 29, 2007 and that volunteers are needed. The April 4, 2007 job fair resulted in low turnout to the CIC-SHRM booth. A recommendation to make a banner and refine the booth before we commit to another job fair was made. Wonnell reported on the partnership with IPES. She stated she had reservations about a career fair

partnership with IPES. After considerable discussion a decision by the Board to not partner with IPES until we get more chapter members involved was made.

Diversity Chair – Chair Hotes announced that he had two members who were interested on serving on the Diversity Committee. They are Theresa Clay and Pamela Woodson. Hotes reported on the plans to partner with American Society for Training and Development (ASTD) with the help of Allen Woodson and Gary Plummer for the Chamber of Commerce. Hotes will also contact District 186 School Board for assistance.

A motion to adjourn the meeting at 1:00 p.m. was made by Dave Ryan and seconded by Bob Hotes. *The motion carries.*

Respectively submitted by:

Mary Minder

Secretary, CIC-SHRM

05/03/07