

CIC-SHRM BOARD MEETING

December 12, 2007

IBA Training Center

Present: Dave Ryan, Nicole Ralph, Lindsey Perrine, Robert Hotes, Pattie Curry, Vicky Fowler, Mary Minder, Heather Dykes, Janine Griffith, Abby Detmers, and Cheryl Davis.

President Ralph called the meeting to order at 11:47 a.m.

Action Items

- a. Minutes from November 7, 2007 were reviewed. **A motion to approve the minutes was made by Robert Hotes and seconded by Mary Minder. *The motion carries.***

Discussion Items

College Relations Chair – Chair Dykes reported that her records show 11 members of the student chapter who are also members of SHRM national, but there are several who have graduated or not returned phone calls. Because 8 members of SHRM national are needed to charter a student chapter, she recommended awarding a scholarship to a maximum of two students. These scholarships are \$35 each and would pay for student membership in SHRM national for one year. Chair Dykes will develop a scholarship application for review by the board.

Recognition Chair Report – Chair Perrine questioned what her budget might be for a quality speaker at next year's Recognition Dinner. President Ralph informed Chair Perrine that after the budget has been determined for speakers for the Regular Chapter Meetings we will be able to give her that information.

Membership Chair Report – Chair Curry reported that after the success of using *Survey Monkey* for the Membership Survey, she asked the Board to continue to use *Survey Monkey* at a cost of \$200 per year for unlimited use. It is her hope to use this service for meeting evaluations as well as special meeting evaluations. Curry reviewed the CIC-SHRM Guest Policy and after extensive discussion it was decided that the procedure "Student guests will be charged ½ price for their meal" will be eliminated. All students will now pay the same as a regular guest. **A motion to approve this change was made by Heather Dykes and seconded by Vicky Fowler. *The motion carries.*** Curry will send out the revised policy at the same time the meeting notice is emailed. Curry reviewed her budget needs and stated that she will need money for envelopes, membership drive award, promotional materials, and business cards.

Vice President's Report – Vice President Fowler reviewed the RFP's and after brief discussion and based on the value to the members, it was decided that UIS will be the location for the 2008 Chapter Membership Meetings. However, there are two dates (4/23 and 7/16) not available and President Ralph will check with LLCC Trutter Center for the 4/23 date and Cheryl Davis will check with Landmark Aviation's meeting facility and availability for the 7/16 date. **A motion to accept the UIS proposal was made by**

Bob Hotes and seconded by Dave Ryan. *The motion carries.* Fowler announced that Donna Rogers will be the presenter for the January Chapter meeting and she will look at other suggested presentations/speakers from Chapter members to complete the rest of the year's agenda. Fowler anticipates no change for her budget this year.

Treasurer's Report – Treasurer Ryan handed out the budget and cash flow information. He reported that we still owe \$900 to Route 66; \$500 to SHRM and \$150 to Goodwill Industries. He reported a total income balance with Security Bank of \$8,421.53.

President's Report – President Ralph reported that she participated in a State Council Conference call and learned that the revenue sharing from the state conference will be less than in previous years. President Ralph announced the *SHRM Illinois State Leadership Conference* is slated for February 21 in Joliet. She encouraged the entire Board to attend stating the event was at no cost to Board members. President Ralph asked the Board to review the Strategic Goals and Objectives paper she handed out and to email her to identify which objectives each Board member will be striving for or add an objective to achieve in the upcoming year.

There being no further business, a motion to adjourn the meeting at 1:10 p.m. was made by Robert Hotes and seconded by Dave Ryan. *The motion carries.*

Respectfully submitted by:
Mary Minder
Secretary, CIC-SHRM