

CIC-SHRM BOARD MEETING

**February 13, 2008
IBA Training Center**

Present: Dave Ryan, Nicole Ralph, Lindsey Perrine, Robert Hotes, Pattie Curry, Mary Minder, Janine Griffith, Abby Detmers, Angie Tippey, Kim Wonnell.

President Ralph called the meeting to order at 11:40 a.m.

Action Items

- a. President Ralph asked Board members to review the applications for four new Chapter members: Leigh Anne Flatt, Bobbie Suttie, Laura Scott, April Cook and Angelina Hickman as student member.
- b. Minutes from the January 9, 2008 Board meeting were reviewed. **A motion to approve five new memberships and the minutes from the January 9, 2008 Board meeting was made by Dr. Hotes and seconded by Pattie Curry. The motion carries.**

Discussion Items

Membership Chair – President Ralph announced that the New Member Orientation is scheduled for February 27, 2008 at the Trutter Center of the Lincoln Land Community College campus. She asked Board members to let her know if they are able to attend.

Treasurer's Report – Treasurer Ryan reported a balance of \$4329.68 in our checking, \$511.69 in the money market and \$6613.00 in our CD. He reported that the State Council check came in the amount of \$750.00

Recognition Chair – Chair Perrine asked Board members to approve the hotel location for the Recognition Dinner being held on June 18, 2008. She reported on the various hotels she contacted and the best quote for quality came from the Hilton Hotel. **A motion to approve the Hilton Hotel for the location of the Recognition Dinner was made by Dave Ryan and seconded by Kim Wonnell. The motion carries.** Chair Perrine asked Board members to try to secure sponsors for the event and the awards.

President's Report – President Ralph reported that part of the Chapter goals was to become more involved in the community. She stated that she recently attended a Rotary of Midtown meeting and spoke on Human Resources as a profession.

Ralph announced that Senator Larry Bomke has agreed to speak at the Annual Legislative Conference as well as Sue Meisinger, SHRM CEO. She discussed the details of the conference and reviewed all confirmed speakers adding that we needed two more to fill the slots for 8:45 a.m. and 9:45 a.m. She will contact Donna Rogers as a possible speaker and Dave Ryan stated he would contact Mary Lee Leahy. Ralph asked Board members to seek lunch sponsors for this event.

Workforce Readiness Chair – Chair Wonnell reported that the Illinois Department of Employment Security has asked the Chapter to compose a letter requesting the Springfield Mass Transit District to continue bus service. She will do the letter and submit for Board approval.

President Ralph announced that the first half year proceeds from the 50/50 drawings will benefit the Sojourn house.

There being no further business **a motion to adjourn the meeting at 12:45 p.m. was made by Kim Wonnell and seconded by Angie Tippey. *The motion carries.***

Respectively submitted by:
Mary Minder
Secretary, CIC-SHRM

Recognition Chair Report – Chair Perrine questioned what her budget might be for a quality speaker at next year’s Recognition Dinner. President Ralph informed Chair Perrine that after the budget has been determined for speakers for the Regular Chapter Meetings we will be able to give her that information.

Membership Chair Report – Chair Curry reported that after the success of using *Survey Monkey* for the Membership Survey, she asked the Board to continue to use *Survey Monkey* at a cost of \$200 per year for unlimited use. It is her hope to use this service for meeting evaluations as well as special meeting evaluations. Curry reviewed the CIC-SHRM Guest Policy and after extensive discussion it was decided that the procedure “Student guests will be charged ½ price for their meal” will be eliminated. All students will now pay the same as a regular guest. **A motion to approve this change was made by Heather Dykes and seconded by Vicky Fowler. *The motion carries.*** Curry will send out the revised policy at the same time the meeting notice is emailed. Curry reviewed her budget needs and stated that she will need money for envelopes, membership drive award, promotional materials, and business cards.

Vice President’s Report – Vice President Fowler reviewed the RFP’s and after brief discussion and based on the value to the members, it was decided that UIS will be the

location for the 2008 Chapter Membership Meetings. However, there are two dates (4/23 and 7/16) not available and President Ralph will check with LLCC Trutter Center for the 4/23 date and Cheryl Davis will check with Landmark Aviation's meeting facility and availability for the 7/16 date. **A motion to accept the UIS proposal was made by Bob Hotes and seconded by Dave Ryan. *The motion carries.*** Fowler announced that Donna Rogers will be the presenter for the January Chapter meeting and she will look at other suggested presentations/speakers from Chapter members to complete the rest of the year's agenda. Fowler anticipates no change for her budget this year.

Treasurer's Report – Treasurer Ryan handed out the budget and cash flow information. He reported that we still owe \$900 to Route 66; \$500 to SHRM and \$150 to Goodwill Industries. He reported a total income balance with Security Bank of \$8,421.53.

President's Report – President Ralph reported that she participated in a State Council Conference call and learned that the revenue sharing from the state conference will be less than in previous years. President Ralph announced the *SHRM Illinois State Leadership Conference* is slated for February 21 in Joliet. She encouraged the entire Board to attend stating the event was at no cost to Board members. President Ralph asked the Board to review the Strategic Goals and Objectives paper she handed out and to email her to identify which objectives each Board member will be striving for or add an objective to achieve in the upcoming year.

There being no further business, a motion to adjourn the meeting at 1:10 p.m. was made by Robert Hotes and seconded by Dave Ryan. *The motion carries.*

Respectfully submitted by:
Mary Minder
Secretary, CIC-SHRM