

CIC-SHRM BOARD MEETING
Corky's
March 14, 2007

Present: Penny McCarty, Dave Ryan, Nicole Ralph, Pattie Curry, Heather Dykes, Lindsey Perrine, Vicky Fowler, Mary Minder, Kim Wonnell

President Ralph called the meeting to order at 11:40 a.m.

Action Items

- a. The minutes of the February 21, 2007 Board meeting were reviewed.
- b. Recommendation and approval for new membership was made on the following – Angelina Hickman, H.D. Smith; and Michelle Bulinski, Ball-Chatham School District.

A motion to approve all Action Items was made by Mary Minder and seconded by Vicky Fowler. The motion carries.

Discussion Items

President's Report – President Ralph discussed the start time of the Annual Legislative Conference. After brief discussion it was decided the conference will begin at 10:00 a.m. The agenda was reviewed and finalization of speakers and topics were discussed. Penny McCarty will contact Kay Titchenal to give her the recommendations for topics presented by the Board and to request a blurb about the topic as well as Kay's bio for the conference brochures. President Ralph is in the process of contacting someone from DOL to speak about FMLA. Once the agenda is finalized, she will contact various organizations to promote the conference. Ralph asked Board members to review the *2007 Calendar of Events* that was in their materials as well as information to host a *Speed Networking Event*. A recommendation was made to make this a Chapter event in the future.

Recognition Chair Report – Chair Perrine asked Board members to review the contract through the Hilton for the June 20 Recognition Dinner. There were no discrepancies and President Ralph signed the contract. Sponsorships for the Dinner was discussed and after the discussion it was decided that there would be 2 levels of sponsorship opportunities open to CIC-SHRM membership and HR related businesses. The levels would include: Award sponsorship at \$500 each (2 available) with 4 seats per sponsorship and event/table sponsorships at \$100 each (10 available) with 2 seats per sponsorship. A committee was formed consisting of Dave Ryan, Lindsey Perrine, Nicole Ralph and Penny McCarty to assist in obtaining sponsorships. Fees for the Dinner were discussed briefly and it was decided that members would be free and member guests would pay \$20 for the event.

Membership Chair Report – Chair Curry reviewed the *"not-renewed membership"* call lists and talking points for Board members to make calls. She reported on the progress of the letters that will be sent to State employees; business cards; and membership web page. Curry stated that concerns had been raised by the members who were posting questions on the *RSVPHQ* site and not getting answered. She will monitor the web page continually and direct questions to the appropriate Board member for answers. Curry mentioned that to date 31 members have signed up for the next Chapter Meeting and that a reminder email went out on March 13.

Treasurer's Report – Treasurer Ryan reported a fund balance of \$13,184.00 and that there was 96 paid membership dues. He reported that the plant tour to Dickey-John was well received; however, attendance was somewhat low.

College Relations Chair Report – Chair Dykes announced that she would like to implement a Student Chapter Membership Drive that is open to local and national student members. The person with the most paid memberships would receive free membership to CIC-SHRM and National SHRM. She will contact National SHRM to get an at-large list of the student memberships and begin promoting this in the fall.

Past-President Report – Past-President McCarty reported that donations for the *Dress for Success* campaign that will be held at the March 21 Chapter meeting will need to be taken to the YWCA soon after the meeting, and that an inventory of the donations will need to be made. She recommended that Board members send out an email to their fellow employees asking for clothing donations. 50/50 tickets will be sold at the March 21 Chapter meeting as well,

with proceeds benefiting PORA (Positive Options Referrals and Alternatives). McCarty asked for recommendations on what to do with the *Donna Rogers Consulting* gift certificate and after brief discussion it was decided that it would be used as a silent auction item during the Annual Conference. She asked board members to solicit for other silent auction items as well. Discussion commenced regarding incorporation of Foundation videos/slides at future Chapter meetings in order to meet National goals. In addition she recommended 100% participation from Board members to donate money to the Foundation. Brief discussion continued regarding whether it should be on an individual basis or come from the Board as a whole. The topic was tabled until next meeting when other Board members were present to discuss.

Vice President Report – Vice President Fowler reported that she still needs to get with Chair Hotes regarding the July Chapter meeting on diversity. Fowler and McCarty recommended that the November Chapter meeting be an HR Panel Discussion with the possibility of Executive Level HR professionals from either local business or nationwide businesses forming the panel. McCarty, assisting with Program Development will look into this possibility and report back at the next Board meeting. Fowler stated that an inquiry was made to purchase 3 books on Affirmative Action at a cost of \$486.96. **A motion to approve the purchase of the books for the library was made by Dave Ryan and seconded by Kim Wonnell. *The motion carries.***

Workforce Readiness Chair Report – Chair Wonnell reported on the Job Fair scheduled for April 4 from 3:00 – 6:00 p.m. at the Crowne Plaza. She stated that a reminder email was sent to members on March 13. Wonnell announced that Jim Leach from a local radio station wants to do an interview with her and another Board member to promote the job fair as well as CIC-SHRM and Illinois Employment and Training Center's involvement. She reported that Pleasant Plains High School is hosting a "Career Morning" on April 24-25 from 8:20 a.m. – 12:00 p.m. and said that volunteers are needed to speak about their careers. Wonnell reported that she will meet with representatives from Feitshans Elementary School next week to discuss partnering with them. An initial e-mail from the school indicated that they are in need of books for students to read over the summer and are looking for volunteers to tutor/mentor students over the lunch hour. Wonnell suggested holding a book drive at the May membership meeting for new and gently used books.

Informational Items

President Ralph asked Board members to consider doing at least one meeting via teleconference. Cost for doing this would be approximately \$150. Vice President Fowler and Secretary Minder will look into their employer's vendors to see if it can be done for less expense as they implement a teleconferencing system. President Ralph then asked Board members to review the newsletters from Bloomington and Champaign and make any comments or suggestions that we can incorporate in the CIC-SHRM newsletter.

Treasurer Ryan asked that a photo op session be set up in the near future for Board members to have a group photo taken for the website.

A motion to adjourn the meeting at 1:15 p.m. was made by Dave Ryan and seconded by Mary Minder. *The motion carries.*

Respectively submitted by:
Mary Minder
Secretary, CIC-SHRM
03/15/07