

CIC-SHRM BOARD MEETING
Olive Garden
May 9, 2007

Present: Pattie Curry, Dave Ryan, Lindsey Perrine, Heather Dykes, Bob Hotes, Mary Minder, Nicole Ralph, Penny McCarty, Kim Wonnell, Larry Small.

President Ralph called the meeting to order at 11:45 a.m.

Action Items

- a. The minutes of the April 11, 2007 Board meeting were reviewed. **A motion to approve the minutes of April 11, 2007 was made by Larry Small and seconded by Bob Hotes. *The motion carries.***
- b. Recommendation and approval for new membership was made on the following – Felicia Phillips.

A motion to approve an Advantage membership of Phillips was made by Bob Hotes and seconded by Larry Small. *The motion carries.*

Discussion Items

President's Report – President Ralph reported that the 8th Annual HR Conference on June 6 is all set. All topics have been pre-certified by HRCI for credit except for one and the information necessary to get accreditation will be sent to them soon. Chair Small reported that he has been in contact with the speakers regarding requests for copies of their presentations, etc. Currently we have approximately 30 members registered for the conference. Small has requested assistance from Board members to help with set up and he will email everyone with a time of when to arrive.

Recognition Chair Report – Chair Perrine reported on the progress of the Recognition Dinner and stated that we have 4 sponsorships to date (3 table tops and 1 for HR Champion table top) In addition Blue Cross Blue Shield of Illinois is sponsoring the HR Champion Award. Perrine asked Board members to review the draft of the invitation that will be sent out to membership. A question was raised as to when to start the dinner and after brief discussion it was decided that the event will be from 6:00 – 8:00 p.m. National SHRM will not sponsor our speaker (SST) as SST was not on their “speakers list”, therefore CIC-SHRM will incur the cost of \$1200. Discussion as to whether we charge the membership for the dinner carried on. It was decided that CIC-SHRM members will not be charged, but their guest(s) would pay \$20 per person. All recognized award recipients and award nominees (HR Champion and HR Professional of the Year) will not be charged either. Drawings during the event will be conference reimbursements for an Illinois State SHRM Conference Registration (\$100), National SHRM Conference Registration (\$1,000), and Illinois State SHRM Conference Trip (\$500 – to include registration and/or travel expenses). A recommendation by the Board was to send invitations to the dinner to the Mayor and City Council Members as well as Gary Plummer from the Chamber of Commerce. The local news station's Community Calendar will also be notified. Perrine asked Board members to review the nominees for the HR Champion award. A recommendation to have Board members take the applications with them for review was made. President Ralph will send out an email asking for a vote at a later date.

Note: Discussion between President Ralph and Chair Perrine after the Board meeting resulted in us not contacting the local news station's Community Calendar as this is a “members only” event and doing so may create confusion to the general public that they are invited. Invitations will be sent to Mayor Davlin, Clerk Tumulty, Treasurer Langfelder and the ten Aldermen.

Membership Chair Report – Chair Curry reported that she participated in a conference call on April 17 entitled *Membership Core Leadership Area* sponsored by SHRM's Volunteer Leadership Assistance program. Curry stated that items discussed in the call were how to attract and retain members as well as how to solicit the at large members. She announced that SHRM is developing a new logo and once that is released she will rework Board members business cards. Curry reported that she sent out the solicitation flyers to State employees as well as Jacksonville businesses and that retention calls were complete. To date there are 17 new members with 96 paid memberships.

Past President's Report – Past President McCarty followed up on the request for Board members to give to the SHRM Foundation and the goal to achieve 100% participation. After brief discussion it was decided that each

Board member would voluntarily contribute to the Foundation by giving their donation to Penny. She would then turn the money in with a letter to SHRM stating that the contributions were from the CIC-SHRM Board. A recommendation by the Board to open up the contributions to the full membership through a drive in conjunction with the July meeting was made.

Legislative Chair – Chair Small advised the Board members to pay close attention to what was going on in the State and Congress relative to Human Resources. Currently there are several “bad bills” out there that will affect HR. Chair Small announced his promotion to HR Director at IICLE which will take effect at an undetermined date.

Secretary’s Report – Secretary Minder recommended holding future Board meetings at the Illinois Bankers Association’s Training Facility located at 524 South 2nd Street instead of using area restaurants due to disturbances and noise levels of the restaurants. Catering will be offered at a nominal fee to the Board members. After brief discussion it was decided to pursue this venue. Recommendations to hold study group meetings as well as the annual Strategic Planning meeting were made.

Treasurer’s Report – Treasurer Ryan reported a fund balance of \$14,482.53. He contacted the Attorney General’s office regarding non-filing of the AG990 form and received a letter from them stating we owed them approximately \$560. **A recommendation and approval to pay the Attorney General’s office was made by Bob Hotes and seconded by Penny McCarty. *The motion carries.***

Workforce Readiness Chair Report – Chair Wonnell will get in touch with Chair Tippey to send out a reminder to Chapter members to bring donations for new and gently used books, solid color polo shirts, and khaki or navy pants to the Membership meeting on May 16. Donations will be given to Feitshans Elementary School. She would like to continue to accept donations throughout the year.

Diversity Chair – Chair Hotes announced the *Focus on Diversity: Education and Economics* Luncheon Chapter meeting is scheduled for October 17 from 11:30 a.m. – 2:00 p.m. at Route 66 Hotel and Conference Center. He reported that discussions of “Realities and Opportunities” by Civic and Educational Leaders; an interactive panel discussion; and planning and discussion in small groups are on the agenda. Partners for this event include: Decatur SHRM; Springfield/Central Illinois ASTD; and Springfield Business/Education Partnership. Speakers include: Biku Mahinda, Allan Woodson, Ph.D., Howard Milton Ed.D and German Roncancio. He stated that others will be added but also asked Board members for other suggestions.

College Relations Chair Report – Chair Dykes reported on the progress of the Student Chapter. She will be setting up meetings this fall and her goal is to have an active chapter by the end of 2007.

There being no further business, a motion to adjourn the meeting at 12:52 p.m. was made by Larry Small and seconded by Heather Dykes. *The motion carries.*

Respectively submitted by:
Mary Minder
Secretary, CIC-SHRM
5/10/07