

**CIC-SHRM BOARD MEETING**  
**September 10, 2008**  
**American Lung Association**

Present: Dave Ryan, Nicole Ralph, Mary Minder, Pattie Curry, Abby Detmers, Angie Tippey, Janine Griffith, Vicky Fowler, Bob Hotes, Cheryl Davis, Lindsey Perrine

President Ralph called the meeting to order at 11:34 a.m.

**Action Items**

- a. President Ralph asked the Board to review the minutes of August 18, 2008. **A motion to approve the minutes of August 18, 2008 was made by Bob Hotes and seconded by Angie Dave Ryan. *The motion carries.***

**Discussion Items**

**Diversity Chair Report** – Chair Hotes reported that everything was in place for the Diversity Program slated for October 15 at the UIS Public Affairs Center. He has been in contact with Chapters from Quincy, Decatur and Bloomington to invite them to attend. He announced that Wesley G. McNeese, M.D. will be the keynote speaker as well as Walter Milton, Ed.D, Superintendent of Schools serving as a panelist. Hotes stated the publicity have begun with posting on the State SHRM website, CIC-SHRM website and the Chamber's website. He added the local media has been notified and an invitation was extended to the Mayor to attend. Hotes has requested Board approval to invite five guests for free. **A motion to approve five free registrations was made by Dave Ryan and seconded by Bob Hotes. *The motion carries.*** Hotes recommended emailing invites to Chapter Members next week. He will also make an announcement at the next Membership meeting.

**Treasurer's Report** – Treasurer Ryan reported a checking account balance of \$693.00 and a Money Market Fund of \$7247.00 for a total fund balance of \$7940. Treasurer Ryan reviewed with Board members the webinar that was presented by Cvent and costs associated with it. Considerable discussion commenced regarding initial costs; and whether membership renewals constitute a chargeable event. Further discussion and Board approval was tabled until Ryan can compare revenue to expense. Discussion began on the possibility of raising membership dues to help offset the expense. This will be tabled until the next meeting after Ryan has reviewed the Chapter's revenue.

**President-Elect Report** – President-Elect Curry asked Board members to review the updates to the Bylaws that were recommended by the By-Law Committee. After brief discussion and one minor change, President Ralph will present the revised By-Laws to SHRM for their recommendations and approval. Membership voting will be held in November during the membership meeting.

Curry reviewed the list of nominations for open seats:

- Recognition Chair - Lisa Leach has accepted the nomination
- Treasurer - Diana Jordan has accepted the nomination
- College Relations Chair - Still seeking nominations

Ballots will be sent out now to the membership. In November, the candidates will be announced and approved by the membership and in January 2009 the new Board members will be sworn in.

**President's Report** – President Ralph reported that the Chapter will not be awarded part of revenue sharing from SHRM due to her being unable to attend a required meeting.

Ralph reminded Board members that the October Board meeting will be held immediately following the “New Board Orientation” on October 1 at the Trutter Center on the LLCC campus. She stated that a reminder will be sent to membership inviting all to attend the informative orientation. Ralph then asked Board members for suggestions on when to hold future Board meetings. She recommended combining them with Membership meetings and possibly holding meetings by teleconference to save on time and travel costs. Discussion was tabled until next Board meeting.

There being no further business **a motion to adjourn the meeting at 1:00 p.m. was made by Dave Ryan and seconded by Angie Tippey. *The motion carries.***

Respectively submitted by:  
Mary Minder  
Secretary, CIC-SHRM